

Event Rentals at



District  
Architecture  
Center



[blamback@aiadc.com](mailto:blamback@aiadc.com)

(202) 347-9403

[DCArchCenter.org](http://DCArchCenter.org)

@DistrictArchCenter

# HOST AN EVENT AT DAC!

---

## Who We Are

The District Architecture Center (DAC) celebrates the city's architectural heritage while serving both professionals and the community.

As a hub for education and celebration, DAC is home to the American Institute of Architects D.C. and the Washington Architectural Foundation, hosting exhibitions, lectures, and professional programs that inspire and engage.

With modern facilities and architecturally refined spaces, DAC is proud to offer its space for your next gathering.

## Ready to Plan?

Let's get started—submit your inquiry below:

[Contact us](#)



## DAC Overview



DAC is a unique venue set within a modern art gallery—perfect for small to mid-sized corporate events, all-day meetings, cocktail receptions, intimate gatherings, and stylish celebrations. It features modern design, top-tier amenities, and city views, all supported by a dedicated team to ensure seamless execution. As a **LEED-certified venue**, we prioritize sustainability and green practices for eco-friendly events.



## The Location

Situated in the vibrant Penn Quarter neighborhood, DAC offers unparalleled convenience. Just steps away from all Metro lines and within walking distance of renowned landmarks, top-tier restaurants, and cultural attractions, our venue provides easy access and an unforgettable D.C. experience.

### METRO INFO:

Archives-Navy Memorial-Penn Quarter **M**   3 min

Gallery Pl-Chinatown **M**   4 min

Judiciary Square **M**   7 min

Metro Center **M**   10 min



# VENUE DETAILS & AMENITIES

---

## The Details

- Architecturally refined and event-ready
- Capacity for 250 standing, 150 seated
- Open design, natural light, city views
- Floor-to-ceiling windows
- Corporate gatherings & meetings
- All celebrations & receptions
- Outside catering allowed
- Event Manager
- LEED-certified venue



## Inclusions

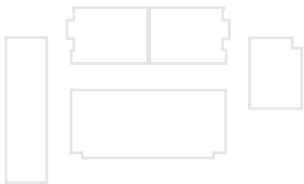
- Rectangular tables & black chairs
- Use of DAC lounge furnishings
- Integrated sound system
- In-house tech support
- Premium audio visual equipment
- Built-in LCD video wall
- Built-in projectors with drop-down screens
- TV, microphones, laptops, podium, and more
- Complimentary Wi-Fi
- Catering prep kitchen



# VENUE CAPACITY & RENTAL RATES

Planning a half-day or full-day event? DAC rentals start at \$1,089 and go up to \$4,500+, based on your choice of spaces and rental duration.

AIA DC Members and Corporate Affiliates receive a 10% discount. Non-profit rates are available.



## Partial or Full Venue Buyouts

Enjoy exclusive access to the entire Upper (Street) Level or the full venue

**Full Venue Capacity:** 150 Seated | 250 Standing

**AV:** Integrated venue-wide sound with music streaming capabilities. Wi-Fi and power outlets are available throughout.

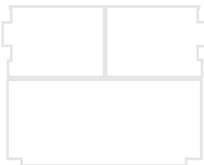
## UPPER LEVEL



### Sigal Gallery *Pre-function Area*

**Capacity:** 40 Seated | 80 Standing

**AV:** LCD video wall and wall projection



### Hickok Cole & Clark/Studios *(The Center)*

**Capacity:** 130 Seated | 130 Standing

**AV:** Four projectors with drop-down screens



### Hickok Cole

**Capacity:** 60 Seated | 70 Standing

**AV:** Dual projectors with drop-down screens



### Clark/Studios

**Capacity:** 50 Seated | 60 Standing

**AV:** Dual projectors with drop-down screens



### Florance Boardroom

**Capacity:** 18 Seated

**AV:** TV monitor, wireless screen sharing

## LOWER LEVEL

### Suman Song Gallery

Included with Buyouts

**Capacity:** 40 Standing

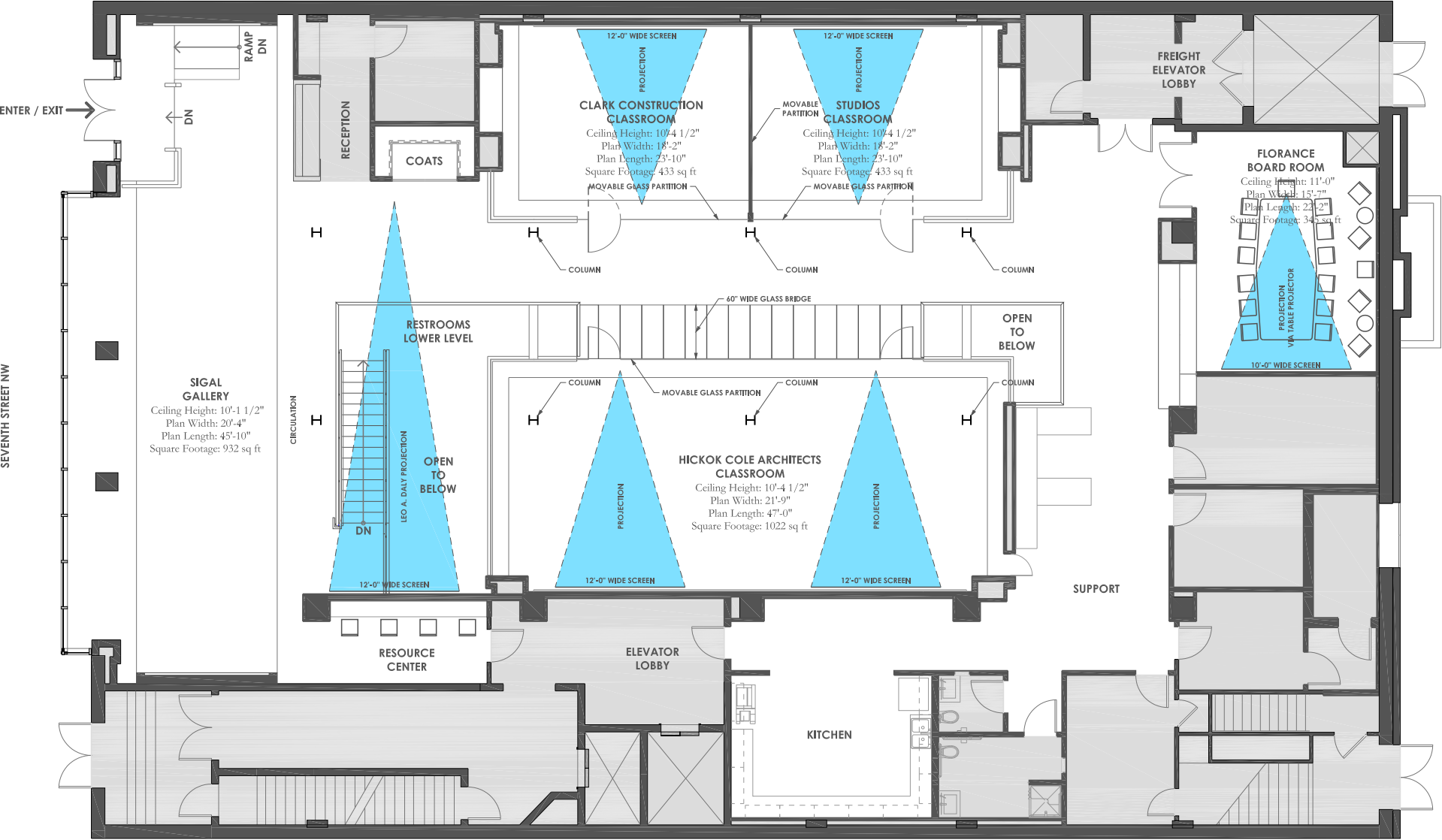
### Private Rooms

Need a quiet space for breakouts or VIPs? DAC offers three private rooms available to complement your venue rental.

Rates are subject to change without notice.

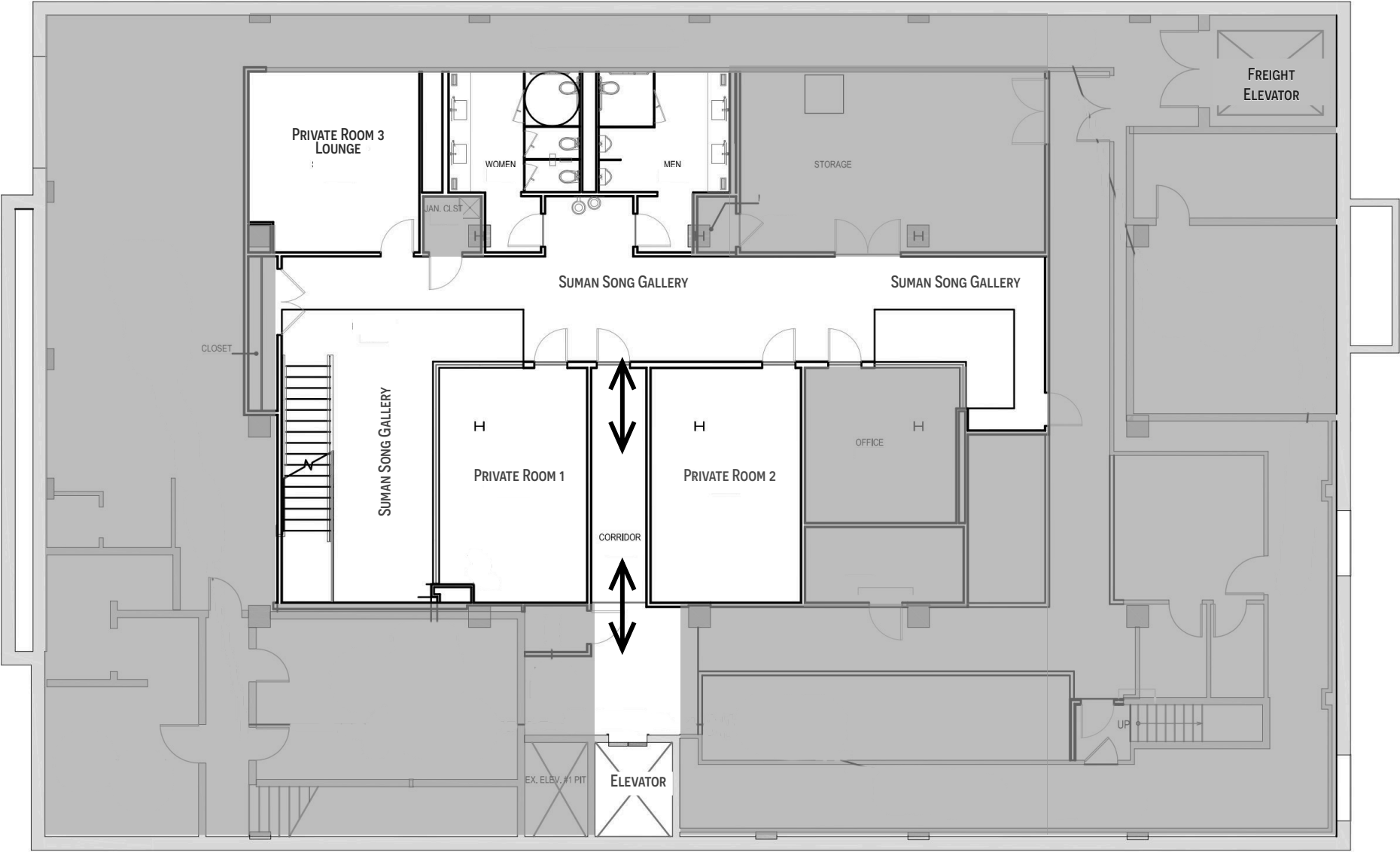
# FLOOR PLAN

## Upper Level



# FLOOR PLAN

## Lower Level



# RECOMMENDED CATERERS

---

To help ensure your event is seamless, we recommend a select group of trusted caterers who offer drop-off and full-service options at our venue. We also welcome all licensed and insured caterers. Below are some of our top suggestions to get you started:

## Drop-off & Full-service\*



Carly Shapiro  
(571) 722-1267  
cshapiro@rsvpcatering.com  
info@rsvpcatering.com  
📱 @rsvpcateringdc  
*Drop-off & Full-service*



Elana Archer  
(703) 534-0938  
hello@heirloomdc.com  
📱 @heirloomdc  
*Drop-off & Full-service*



Elyse McFadden  
(202) 480-1852  
elyse@getplateddc.com  
info@getplateddc.com  
📱 @getplateddc  
*Drop-off & Full-service*

## OCCASIONS



Stephanie Kennedy  
(202) 454-7832  
skennedy@occasionscaterers.com  
info@occasionscaterers.com  
📱 @occasionscaterers  
*Drop-off & Full-service*

Charlotte Neville  
(240) 685-2500  
charlotte.neville@simplyfreshevents.com  
📱 @simplyfreshevents  
*\*Full-service only*



Amy Lewerenz  
(202) 431-5009  
alewerenz@welldunn.com  
info@welldunn.com  
📱 @welldunn catering  
*\*Full-service only*



# AROUND DAC

---

## Nearby Hotels

*Complimentary Hotel Booking Assistance – See FAQs*

Kimpton Hotel Monaco Washington DC 🚶 3 min

Riggs Washington DC 🚶 6 min

Motto by Hilton Washington DC City Center 🚶 8 min

Fairfield Inn & Suites Washington, DC/Downtown 🚶 10 min

Grand Hyatt Washington 🚶 12 min

Hampton Inn Washington Downtown Convention Center 🚶 13 min

JW Marriott Washington, DC 🚶 14 min

## In The Neighborhood

Carmine's

Capital Jewish Museum

Compass Coffee

Dirty Habit

Ford's Theatre

Gordon Ramsay Street Pizza

Gregorys Coffee

International Spy Museum

Jaleo by José Andrés

MLK, Jr. Library

Mi Vida

National Archives

National Building Museum

National Museum of Women in the Arts

National Portrait Gallery

Pitango Gelato

SeoulSpice

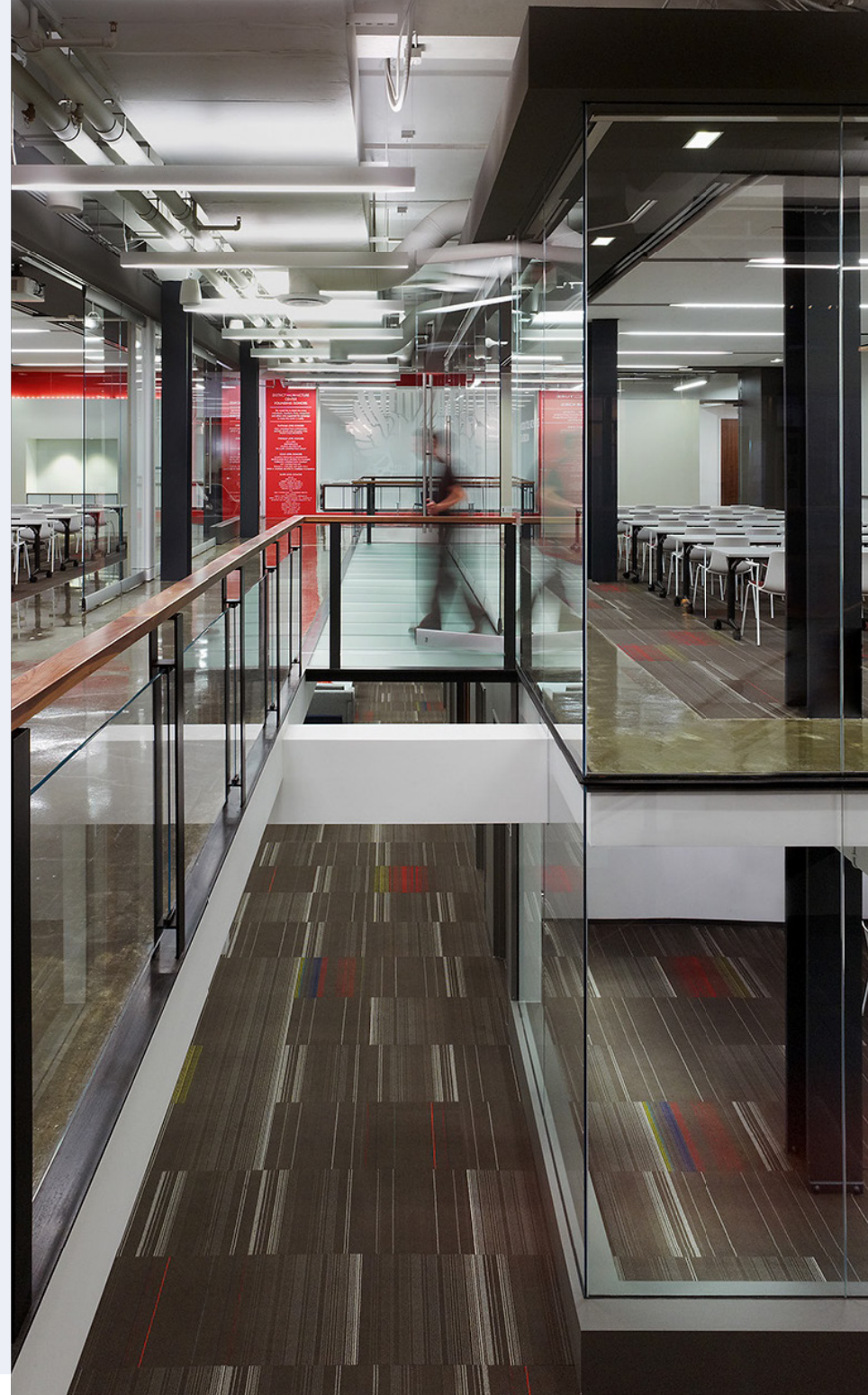
Shakespeare Theatre Company

Smithsonian American Art Museum

The Bar at Café Riggs

United States Navy Memorial

Woolly Mammoth Theatre Company





# FAQ: YOUR QUESTIONS ANSWERED

---

## **What are the rental rates?**

Rental rates are based on the required event space(s), rental duration (including setup and breakdown), and specific event details. Our dynamic pricing is based on demand, availability, and other factors to ensure the best pricing for your needs. Venue capacity and rental rates can be found on page 4.

## **What furniture is included with the rental?**

The rental includes rectangular tables and black chairs. We also provide black high stools, which are ideal for panel discussions. The main event space features whiteboard walls, tackable surfaces, and easels are available if needed.

## **What AV equipment is included?**

Our venue offers premium AV equipment and tech support for a turnkey event experience. This includes an integrated sound system, LCD video wall, built-in projectors with retractable screens, complimentary Wi-Fi, microphones, stands, podium, and laptops.

Clients use the LCD wall for logos, emblems, or slideshows, while the projectors are ideal for presentations. These tech features enhance any event!

## **Are there any additional fees or costs to consider?**

Based on your event details, the following may apply:

- Advanced AV & Production Enhancements
- Fees for on-site event staff
- Higher rates for certain holidays

## **Can I bring in my own AV vendor?**

Outside AV vendors are welcome with prior approval; however, they cannot connect directly to our integrated sound system. Additional fees may apply for in-room tech support.

## **Can I choose any caterer I like?**

We recommend a select group of caterers who offer drop-off and full-service options; you can find our top recommendations on page 7. We also welcome all licensed and insured caterers. Caterers not on this list require approval from our team. Please note that full-service catering is required for wedding receptions.

## **Do you have preferred vendors?**

You are welcome to use professional vendors. All on-site vendors must provide a Certificate of Insurance (COI) and sign our Vendor Guidelines. Vendors who have not previously worked at DAC are encouraged to complete a walk-through.

## **Can I provide my own Alcohol?**

Alcohol can be provided by DAC's recommended caterers. If clients source their own alcoholic beverages, they must be supplied by a licensed distributor, per District of Columbia regulations. A licensed bartender must serve all alcohol—self-service bars and self-service alcohol are prohibited. Water and food must be available at all events where alcohol is served. DAC can also provide a licensed bartender for your event upon request.

## **Is there public parking or transportation nearby?**

Limited street parking is available on 7th Street, with the [Penn Quarter Garage](#) nearby. The closest Metro stations are on page 2. Ride-share or valet services are also great alternatives. Contact us for more vendor recommendations.

## **What's around DAC?**

Our vibrant Penn Quarter location places us close to some of the city's finest hotels, restaurants, and museums. For more details on what's nearby, see page 8.

# FAQ: YOUR QUESTIONS ANSWERED

---

## Can I use the reception desk?

Depending on your contract and rented spaces, the reception desk may be utilized. It's ideally located next to the welcome LCD video wall and coat closet.

## What about coat check?

We have a dedicated coat closet located near the reception desk.

## Do you have breakout spaces?

Depending on your contract, three private rooms on the lower level are available for breakout sessions, private meetings, a suite for the bride and groom, or storage—whatever you need.

## Can I leave something overnight?

All items brought in must be removed from DAC by the end of your rental period.

## What about open flames?

Candles are welcomed throughout the space. No open flame candles are permitted on the floor and all candles must be enclosed.

## Need Help with a Room Block?

Hotel Site Selection Made Easy. [LMM Media Worldwide](#) can help secure hotel room blocks for your DAC event, **completely free of charge**. Contact Stacey DeLio at [stacey@lmmmediaworldwide.com](mailto:stacey@lmmmediaworldwide.com).

## Is there a bathroom attendant?

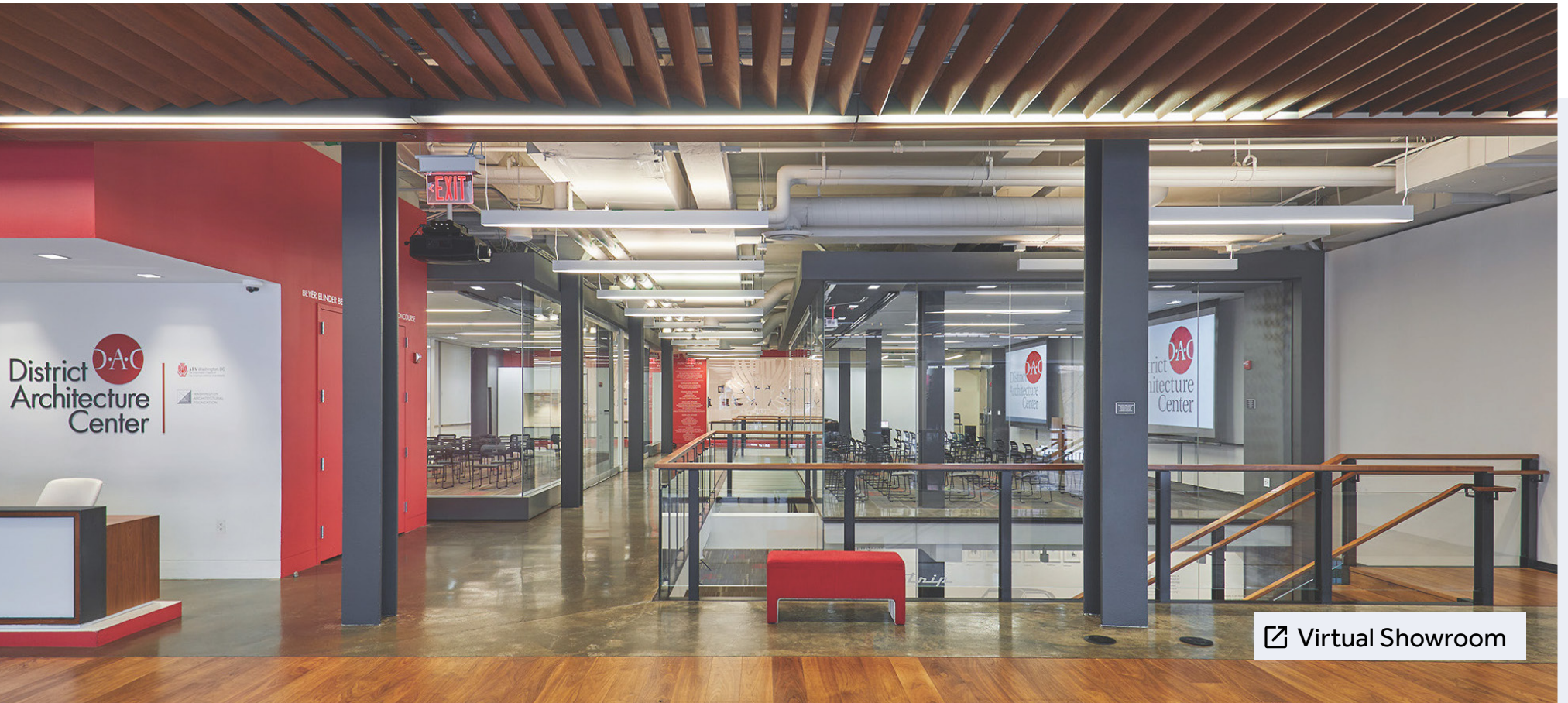
We clean and restock restrooms before every event and replenish paper products as needed. If you'd like ongoing restroom management during your event, a bathroom attendant can be added.

## How do I schedule a tour or call?

Tours are available Tuesday through Thursday. To reserve your spot, [book your tour or schedule a call here](#).



# YOUR NEXT EVENT STARTS HERE.



---

blamback@aiadc.com  
(202) 347-9403  
DCArchCenter.org  
@DistrictArchCenter



District  
Architecture  
Center